

Town of Norrie
Building Permit Checklist
2022

Property Owner(s)

- Name
- Address (*Location of construction project*)
- Phone number
- E-mail address (optional)

Building Description, Dimensions, & Cost

- Type (e.g., garage, barn, shed, pole barn, communications tower, house, expansion, or re-modeling)
- Measurement/square footage (length x width)
- Estimated cost or value (***\$5,000 or more***)

Building Location

- Drawing of building layout on property provided
- Situated 10 feet from property line
- Allowable feet from road's centerline or right-of-way line
- New construction or placement of home is on a land parcel of 2 or more acres

Driveway to be Connected to Town Road (if applicable)

- Ditch depth estimate (*approximately measured from the road surface to bottom of the ditch*)
- 18" inch (diameter) driveway culvert or as otherwise approved relative to ditch depth
- Culvert buried 18" or as otherwise approved relative to ditch depth

Conservation, Planning, & Zoning (CPZ) & DNR Shoreland Restrictions (if applicable)

- Is a POWTS* sanitary permit required by the Marathon County CPZ?
* POWTS = Private Onsite Wastewater Treatment System, e.g. septic system or holding tank
- If "yes" to the previous question, has a Town of Norrie official confirmed with the CPZ that POWTS requirements have been met? Also, attach "Guide to POWTS Requirements before Issuing Building Permits."
- Will structure be built on or near Shoreland** as defined on back (second page) of this form?

SEE BACK (SECOND PAGE) OF THIS FORM

Building Permit Fee

\$300 non-refundable payment received

Post-Construction or Post-Placement Inspection

Inspection for newly-occupied homes by Mike Block, building inspector

Inspection for re-modeling projects and non-home structures by Town of Norrie Board member(s)

Approved by Town Board _____

Alfred E King, Chairman

Date _____

Motion made and carried to approve this building permit. Approval will be reflected in meeting minutes.

**** Shoreland** (NR 115.03(8)) means lands within the following distances from the ordinary high-water mark of navigable waters: 1,000 feet from a lake, pond or flowage; and 300 feet from a river or stream or to the landward side of the floodplain, whichever distance is greater.

**Town of Norrie
Mobile Home Checklist
2021**

Property Owner(s)

Name
Address (*Location of mobile home or other*)
Phone number
E-mail address (*optional*)

Building Description, Dimensions, Cost, and Other

Type (mobile home or housing for farm hands)
Measurement/square footage (length x width) (A minimum of 1,000 square feet is required.)
Estimated cost or value
Foundation (e.g., basement, cement slab with a 3-course block, or Town Board-approved wooden or metal skirting)
Foundation waiver (Town Board and applicant have signed a *letter of agreement* in which applicant promises that a house will be built within 12 months.)
Age of mobile home is 5 years or newer

Building Location

Drawing of building layout on property provided
Situated 10 feet from property line?
Allowable feet from road's centerline or right-of-way line
New construction or placement of home is on a land parcel of 2 or more acres

Driveway to be Connected to Town Road

Ditch depth estimate
18" inch driveway culvert or as otherwise approved relative to ditch depth
Culvert buried 18" or as otherwise approved relative to ditch depth

Building Permit Fee

\$300 non-refundable payment received

Post-Construction or Post-Placement Inspection

Inspection for newly-occupied homes by Mike Block, building inspector

Inspection for re-modeling projects and non-home structures by Town Board

Approved by Town Board (Motion made and carried to approve and will be reflected in meeting minutes.)

Date _____